



The Street, Albourne, Hassocks, West Sussex. BN6 9DH

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Headteacher Ms F Keeling

ALBOURNE CE PRIMARY BREAKFAST CLUB

Times: Breakfast Club runs each school day from 7.45. Food is served around 8.15 – 8.30 am and children undertake supervised play outside or inside dependent on the weather.

Cost: £4.50 per session

Payment: We will confirm dates available by email each month and request you advise us of the number of sessions required on the monthly form before the last week of the previous month. Payment will be requested through IRIS (ParentMail) and should be paid in advance and within 7 days. We are unable to accept cash.

The club is not run for a profit and we do reserve the right to turn you away if your child is not booked into unless there are exceptional circumstances. It is therefore imperative that we are aware of your requirements and you make payment when requested for the club to run effectively. This is to ensure that our staff and food costs are covered and we can manage the correct staffing levels.

If you are having difficulty in making a payment please discuss options with Mr Harries or Ms Keeling.

Staff: Breakfast Club will be resourced with existing staff members and we will effectively run with an 8:1 ratio.

Food: The club will offer a selection of cereals, toast with a choice of margarine, honey, jam and a selection of fruit. Milk or water to drink.

Activities: We have a large selection of toys and games as well as puzzles, colouring and art. When the weather allows children can play outside in the playground (fully supervised), before the rest of school arrives.

Medical Info: Please complete the dietary requirements form, even if your child does not have any special requirements.

Forms: All forms are obtainable from our website, under extra-curricular activities/Breakfast club.

Contact: For any enquiries please call the School Office.

Cancellation: Please provide 48 hours notice of any cancellation, we will then arrange a credit for the following month. We are unable to offer a credit for less than 48 hours, unless there are exceptional circumstances.

Perseverance Aspiration Respect



Responsibility Kindness Courage